

## Registration form



## IRUG15 Conference and Workshop, 26 – 29 September 2023, Tokyo, Japan

### Conference registration

Hosted by:

[Tokyo University of the Arts](#) (Geidai)

[Tokyo National Research Institute for Cultural Properties](#) (Tobunken)

[Infrared and Raman Users Group](#) (IRUG)

### 1. Personal details:

Title:	
Name: *	
Institution/affiliation: *	
Position:	
Address: *	
Phone:	
E-mail: *	
Tick this box if you are submitting / have submitted an abstract for a paper / poster	<input type="checkbox"/>
Tick this box to <b>EXCLUDE</b> all personal details from the book of abstracts	<input type="checkbox"/>
Tick this box to restrict personal information to just your name and institution /affiliation	<input type="checkbox"/>

\* = Required fields

### 2. Fees /Payment

Registration fees are listed below. Fees will need to be paid by bank transfer or cheque (in dollars) to the IRUG bank account – details will be provided once registration forms are received. The cost structure is broken down below. If the fee is prohibitive and will keep you from attending the conference, please write to the organisers – discounts may be applied under special circumstances.

#### **Fees:**

Conference registration (early bird before 12 July 2023/ after) US\$150 / US\$200

Conference, student registration (before 12 July 2023 / after) US\$ 40 / US\$ 50

**NB: Early bird rates are applicable for payments received on or before 12 July**

### 3. Deadlines

Submission of abstract for conference 15 April 2023

Early bird registration for conference closes on 12 July 2023

Papers / posters / acceptance notification by beginning June 2023

**Please send completed forms to:**  
[IRUG15@ml.geidai.ac.jp](mailto:IRUG15@ml.geidai.ac.jp)

#### 4. Conference sessions

Conference sessions are scheduled to run on 26, 28, and 29<sup>th</sup> September (interspersed with the limited attendance workshop on 27 September 2023). The conference language will be English. Delegates not attending the Workshop (27 September) are invited to enjoy the delights of Tokyo on that day.

#### 5. Venue

The conference will be held in the Tokyo National Research Institute for Cultural Properties, 13-43 Ueno Park, Taito-ku, Tokyo, 110-8713 Japan. Laboratory and workshop tours will be held at the Institute and Tokyo University of the Arts, 12-8 Ueno Park, Taito-ku, Tokyo 110-8714 Japan.

#### 6. Submission of abstracts

Abstracts for submissions to the conference, including a title and whether the submission is intended for a poster or for an oral presentation, should be sent by email to [irug15@ml.geidai.ac.jp](mailto:irug15@ml.geidai.ac.jp). Abstracts are preferred in Word format with figures (if included) in place in the abstract and also supplied as a separate image files. Abstracts should be limited to about 1000 words or so. Please also state whether your abstract can be included (or not) in the book of abstracts to be distributed to delegates at the conference.

#### 7. Questions

If you have any questions on the conference or registration procedures, please send an email to the organising committee at [irug15@ml.geidai.ac.jp](mailto:irug15@ml.geidai.ac.jp). Some suggestions for hotels and similar information will be posted on the IRUG website in due course.

Thank you for your interest in IRUG and specifically in IRUG15.

**Please send completed forms to:**  
**[IRUG15@ml.geidai.ac.jp](mailto:IRUG15@ml.geidai.ac.jp)**